



Association of Professional Music Therapists
British Association of Art Therapists
British Association of Dramatherapists
British Association and College of Occupational Therapists
The British Dietetic Association
British Association of Prosthetists and Orthotists
British and Irish Orthoptic Society
Chartered Society of Physiotherapy
Royal College of Speech and Language Therapists
Society of Chiropodists and Podiatrists
Society and College of Radiographers

MINUTES OF MEETING OF AHPFS
AT LTCAS OFFICE, GLASGOW
10.30AM TO 2.30PM, ON 8 FEBRUARY 2011

Present:

Maggie Nicol, Convenor AHPFS
Moira Little, Royal College of Speech & Language Therapists
Margaret Grant, Chartered Society of Physiotherapy
David Rarity, Society of Chiropodists & Podiatrists
Kenryck Lloyd Jones, Chartered Society of Physiotherapy
Nicola Morris, British Dietetic Association
Elizabeth MacDonald, British Association & College of Occupational Therapists
Kim Hartley, Royal College of Speech & Language Therapists (morning only)
Mary McFarlane, Secretariat AHPFS

Guest Speakers:

Tracy MacInnes, AHP Officer Education & Workforce, Scottish Government
Claire Tester, Senior Strategic Lead for Quality in NHS Scotland

Apologies:

F Gilmour, British Association of Prosthetists & Orthotists
Margot McBride, Society & College of Radiographers
E Stow, Society & College of Radiographers
E Neilson, Society & College of Radiographers
K Utting, Society of Chiropodists & Podiatrists
D Mitchell, British Association & College of Occupational Therapists
A Lamb, British Dietetic Association
J Stewart, British & Irish Orthoptic Society
R McKay, British & Irish Orthoptic Society
G Smyth, British Association of Dramatherapists
V Karkou, British Association of Dramatherapists
G Dainty, Association of Professional Music Therapists

| Agenda item | Action by |
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| <p>1. Welcome & introductions Maggie Nicol, Convenor, welcomed everyone to the meeting.</p> <p>The Convenor informed members of the resignation of Fiona Gilmour, BAPO representative. It was noted that new representatives had been nominated.</p> | Sec |
| <p>2. Apologies As above.</p> | |
| <p>3. Guest Speakers: The Convenor introduced guest speakers, Tracy MacInnes, CNO Dept Scottish Government, and Claire Tester, Senior Strategic Lead for Quality in NHS Scotland</p> | |
| <p>Claire Tester presented an overview of the Quality Strategy which was launched on 20 October 2010. The Strategy, which is in the early stages of its development, is person centred and will underpin healthcare services across Scotland in the future.</p> <p>Copies of Claire’s presentation and handouts will be circulated to members by e-mail.</p> <p>A Quality Alliance Board has been formed to ensure pace and momentum are maintained. A number of NMAHP quality groups are being set up under this and the Convenor informed members that she was negotiating for a seat on each of the quality sub groups: person centred, safe, effective.</p> <p>Tracy MacInnes informed members that in line with the Quality Strategy, the title of the CNO Directorate has been changed: Director of CNO, Patients, Public & Health Professions.</p> <p>It was noted that the Minutes of the Quality Alliance Board were available on the Quality Strategy website and it was recommended that members look at these.</p> <p>The Quality Strategy and its future development will be of great importance to AHPs and Members were invited to contact Tracy MacInnes or Claire Tester direct if they have any questions. Claire.testerscotland.gsi.gov.uk ; tracy.macinnes@scotland.gsi.gov.uk</p> <p>Tracy MacInnes informed members that an AHP publication “Ten Years on” would be promoted through the Cabinet Secretary for Public Health. The date of launch would depend on her availability – probably early March.</p> <p>Economic case studies to be sent to Tracy MacInnes as soon as possible.</p> <p>The Convenor thanked CT and TM for their presentation to the meeting.</p> | <p>Sec</p> <p>Convenor</p> <p>Policy Officers</p> |
| <p>4. Approve Minutes of the meeting held on 23 November 2010 An amendment was requested at the top of page 4, where the reference to Occupation Therapists should be expanded. The revised Minute would be circulated to members.</p> | Sec |

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| 5. Matters arising | |
| <p>Vice Convenor A nomination from Professor Marie Donaghy for Vice Convenor had been received and her application had been circulated to members. Discussion of this matter was deferred to the AGM later in the day.</p> | |
| <p>Funding Secretariat to check on provision of funds for immediate requests: pop-up stand, leaflets and Scottish Parliament Reception.</p> <p>The Convenor informed members that she had participated in a teleconference with Andy Burman and the Convenor of AHPFNI. She had expressed strong resistance to any suggestion that Secretariat should work from home and had stressed the importance of having a professional address. The contracts for Secretariat services were not the same across the UK.</p> <p>The Convenor confirmed she was happy with the current contract for service in Scotland, apart from a small change to wording relating to correspondence.</p> | Sec |
| 6. Workplan | |
| <p>Introductions/Support The Convenor confirmed that she had written to the Chief Executives of the four Voluntary organisations as discussed at the last meeting: LTCAS, CHSS, Alzheimer Scotland and Children First.</p> <p>A reply expressing support for AHPs had been received from Alzheimer Scotland. It was noted that a response from LTCAS had also been promised.</p> <p>Action: Sec to chase up CHSS and Children First.</p> <p>Engagement with other bodies AHP Directors: Maggie Nicol sent an introductory e-mail to Hazel Dykes, who chairs this group, and discussions have taken place. MN has been invited to attend their meeting in April.</p> <p>Teleconference with Sonya Lam re interaction with NES has been arranged on 10 February. MN also to discuss with SL possible collaborative work with AHP Directors and relationships with NES. MN to feedback to the Federation after discussions/meeting.</p> <p>Agreed to invite Sonya Lam to address next meeting about the AHP Directors' three main priorities – could look at opportunity for AHPFS to add value.</p> <p>Members agreed it was inappropriate to co-opt NES or AHP Directors group onto AHPFS, but it was agreed that relationships with both bodies should be developed.</p> <p>KH pointed out that AHP Strategic Workforce Steering Group also serves as a forum where the groups can work together and influence.</p> <p>AHP Education Forum – positive response from Liz Hancock; dates of future</p> | <p>Sec</p> <p>MN</p> <p>Sec</p> <p>Sec</p> |

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| <p>meetings to be shared with her so that joint meeting can be agreed.</p> <p>KH attending Improvement Service meeting.</p> <p>COSLA – An introductory letter was sent to the Chief Executive of COSLA and it was hoped that further discussion could be arranged.</p> <p>Materials AHPFS leaflet – KLJ has sent the draft to CSP design team and requested their help in setting up for printing. Quotations for printing this and a pop up banner have been sought from a printer in Edinburgh.</p> <p>Draft Brief The briefing paper had been drafted by Nicola Morris and Elizabeth MacDonald and members had been asked for their comments.</p> <p>It was agreed the brief was well structured. Huge opportunities in relation to change in justice service, provision by NHS; education. Need to focus on effects on people and provide examples, including quotes from user bodies.</p> <p>People need AHPs to help them..... People want AHPs rather than case studies. Eg to prevent, let them stay at home, get back to work etc</p> <p>Supportive quotes to be incorporated.</p> <p>A revised brief would be circulated to members by e-mail. Final amendments to be returned to NM by 17 February.</p> <p>The final product would be a straightforward document which could be easily reproduced.</p> <p>Drop in Reception: Kenryck Lloyd Jones reported on progress. It had been difficult to find a sponsor but Mary Scanlon MSP has agreed to support AHPFS. Only date available was the evening of 24 February – not ideal timing from point of view of speaking to MSPs.</p> <p>It was agreed that the Reception would be held in Committee Room 3 at the Scottish Parliament between 6pm and 8pm on Thursday, 24 February. Drinks and nibbles to be provided.</p> <p>Agreed to offer MSPs photo opportunities from 5.15pm. Camera and backgrounds needed.</p> <p>The event would be an opportunity to raise the profile of AHPFS and to influence parliamentarians and their staff. In addition to the new AHPFS pop up stand which was currently in the hands of the CSP design team, uni-professional stands could be displayed but it was stressed the aim of the event was to raise the profile of the Federation among decision makers.</p> | <p>KLJ/Sec</p> <p>All</p> <p>NM/EM /Sec/All</p> |
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| <p>Apart from short speeches from the sponsor and from Convenor the event should be informal, providing an opportunity for MSPs to meet AHPs and service users. It was suggested two representatives per professional body should attend, plus a practising therapist and one service user.</p> <p>Invitations to be extended to supportive organisations and to Jacqui Lunday and Tracy MacInnes. Mary Scanlon has invited individual MSPs.</p> <p>AHPFS leaflet and information sheets to be available for MSPs to take away.</p> <p>Invite press – KH to liaise.</p> <p>KLJ to confirm room capacity. Cater for 40. Catering – wine, orange juice, water and canapés.</p> <p>Individual Meetings with MSPs Contact established with Michael Matheson – KLJ will attend with Maggie. Date to be arranged.</p> <p>Secretariat to check with Karen Utting what arrangement made for meeting with Lib Dems.</p> <p>KLJ to follow up with Conservatives – Mary Scanlon / Murdo Fraser.</p> <p>Labour discussion with POG members is on-going.</p> <p>Manifesto requests to be ready for these meetings, which should take place by end March.</p> <p>Additional Influencing opportunities Members to consider putting forward Motions for debate in Scottish Parliament.</p> | <p>Sec</p> <p>KH</p> <p>MN</p> <p>Sec/KU</p> <p>KLJ</p> <p>POs</p> <p>All</p> |
| <p>7. Reports</p> | |
| <p>Scottish Government AHP Strategic Workforce Steering Group It was noted that meetings had been rescheduled though a telephone discussion took place in early January. Meetings have been arranged for 22 February and 22 June. Members expressed concerned that workforce planning is not being taken seriously enough.</p> | |
| <p>AHP Banks Claire Ronald’s response to members’ concerns following the previous meeting had been circulated.</p> <p>Members continue to be concerned about treatment of AHPs as long as services are not seen as essential – are posts going to disappear altogether if temporary absence is not filled with bank staff or temp? No guarantee of 52 week cover in AHP services.</p> <p>AHP Scotland bank to be national system but AHPs would register for work</p> | |

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| <p>in their local area. Pilot bank set up in Lothian. There are issues and concerns around CPD. Appears that once issues for medic banks are resolved, Liz Macdonald will return to this project. There is also an ad hoc Bank working in Lanarkshire.</p> | |
| <p>KLJ to make enquiries about what is happening to posts. When unplanned gaps arose no-one was being put in to cover these.</p> | KLJ |
| <p>Standards Group on Wheelchair & Seating Services The consultation documents had been circulated to members shortly after the previous meeting of AHPFS.</p> | |
| <p>AHP Leadership Short Term Working Group Due to unavailability of key members of this group the first meeting will be held in early May.</p> | |
| <p>Chartered Society of Physiotherapy KLJ reported that for the first time since devolution there has been a drop in number of physiotherapists from previous years. A number of Band 5 posts created over last few years have been lost. It is possible some posts have been downgraded or perhaps temporary posts have been eliminated.</p> <p>25% increase in applications for places in HEI courses.</p> | |
| <p>BDA Main activity currently relates to Election.</p> | |
| <p>British Association & College of Occupational Therapists New consultation in terms of funding of Higher education which will affect AHPs – Green paper has been passed to COT for response.</p> <p>EM will be attending political party conferences.</p> | |
| <p>8 AOCB</p> <p>AHPFS website: a problem had arisen with the website. Circulate information to members again once it is up and running. www.ahpf.org.uk</p> | |
| <p>The Convenor thanked everyone for their attendance and the meeting closed at 2.25pm</p> | |
| <p>9. Dates of future meetings Tuesday, 24 May 2011 in Edinburgh (joint with EF?) Thursday, 1 September 2011 in Glasgow (at LTCAS) Monday, 5 December 2011 in Edinburgh Thursday, 2 February 2012 in Glasgow (at LTCAS)</p> | |